



Trefniadau Eira a Thywydd Garw

Mewn achosion eira trwm neu dywydd garw, prif bryder yr ysgol bob amser yw sicrhau diogelwch ein disgyblion a'n staff. Bydd y penderfyniad i gau'r ysgol yn cymryd i ystyriaeth ddiogelwch ein holl ddisgyblion, staff ac ymwelwyr, gyda rhai ohonynt yn teithio yn bell i'r ysgol bob dydd. Byddwn bob amser yn ymdrechu i agor yr ysgol os bydd tywydd garw, cyn belled â'i fod yn ddiogel i wneud hynny.

Presenoldeb ysgol

Os yw'r ysgol ar agor mewn eira neu dywydd garw, rhaid i'r penderfyniad a ddylid anfon disgybl i'r ysgol fod yn ôl penderfyniad y rhiant / gwarcheidwad, gan gymryd i ystyriaeth ffactorau megis cyflwr y ffyrdd lleol ac argaeledd gofal plant.

Mae'r ysgol yn gwerthfawrogi y gall plant gyrraedd yn hwyrach nag arfer yn ystod tywydd garw; os felly, dylai rhieni geisio cysylltu â'r ysgol i hysbysu'r ysgol naill ai trwy ebost, ffon neu ar Class Charts. Mae'r ysgol yn cydnabod y bydd yna achosion unigol pan fydd teuluoedd yn cael eu ynysu. Mewn achosion o'r fath, dylai rhieni hysbysu'r ysgol o amgylchiadau'r sefyllfa eithriadol hon, gan fod dyletswydd ar yr ysgol i egluro amgylchiadau pob achos er mwyn gallu awdurdodi'r absenoldeb yn ffurfiol i'r Awdurdod Lleol.

Mae rhieni / gwarcheidwaid sy'n gweithredu ar y dybiaeth y byddai'r ysgol yn cau heb gael cadarnhad neu'n methu hysbysu'r ysgol o'r amgylchiadau sy'n atal y plentyn rhag dod i'r ysgol yn debygol o dderbyn absenoldeb anawdurdodedig.

Bydd staff bob amser yn gwneud pob ymdrech resymol i ymgymryd â'r daith i'r ysgol. Gwerthfawrogi y gall y daith gymryd mwy o amser nag arfer ac felly efallai na fydd rhai staff yn gallu cyrraedd cyn dechrau arferol y diwrnod ysgol. Efallai y bydd angen gofyn i bob plentyn ddod â phecyn bwyd os nad yw staff y gegin yn gallu cyrraedd yr ysgol yn ddiogel.

Cyfathrebu â Rhieni/Gwarcheidwaid

Os bydd tywydd garw, dylai rhieni wirio a yw'r ysgol ar agor cyn teithio i'r safle / danfon eu plentyn at y safle bws. Mae nifer o ffyrdd i gadarnhau a yw'r ysgol ar agor neu ar gau. Bydd yr ysgol yn anfon cyfathrebiad i rieni trwy Class Charts, bydd hysbysiad o gau ysgol hefyd yn cael ei gyfathrebu trwy ein tudalennau Facebook ac Instagram.

Unwaith y bydd penderfyniad wedi'i wneud i gau'r ysgol, bydd yr Awdurdod Lleol yn cael ei hysbysu. Bydd ganddyn nhw restr o ysgolion sydd wedi cau ar Wefan Cyngor Torfaen a chyfryngau cymdeithasol.

Sicrhewch fod eich holl fanylion cyswllt yn cael eu diweddarw rhag ofn y bydd argyfwng.

Os bydd yr ysgol ar gau, byddwn yn ceisio gwneud penderfyniad cyn gynted â phosibl a byddwn yn bwriadu ail-agor cyn gynted ag y gallwn. Os na all yr ysgol agor, byddwn yn dychwelyd i ddysgu ar-lein, bydd gwaith yn cael ei ddarparu trwy Google Classroom (Uwchradd) neu SeeSaw (Cynradd) erbyn 9:30 ar y diwrnod cau.

Ysgol ar gau yn ystod oriau gwaith arferol

Os bydd yr ysgol yn agor, ond bod tywydd eithafol yn datblygu yn ystod y dydd, byddwn yn anelu at aros ar agor tan ddiwedd y diwrnod ysgol arferol. Fodd bynnag, nid yw hyn bob amser yn bosibl pan fydd ffyrdd yn mynd yn beryglus. Yn yr amgylchiadau eithafol hyn, cysylltir â rhieni trwy Class Charts i roi gwybod bod bysiau yn casglu plant a/neu y gofynnir iddynt gasglu eu plant cyn gynted â phosibl. Bydd yr ysgol hefyd yn cyfathrebu â rhieni/gofalwyr drwy ein tudalennau Facebook ac Instagram.

Mae'n bwysig nad yw rhieni/gwarcheidwaid yn ceisio cysylltu â'r ysgol cyn bod unrhyw benderfyniad wedi'i wneud ynglŷn â chau ac aros i gyfathrebiad gael ei anfon allan. Mae hyn er mwyn sicrhau bod llinellau ffôn yn cael eu cadw ar agor er mwyn i ni allu cysylltu ag ysgolion ac asiantaethau eraill.

Bydd angen i bob plentyn sy'n cael ei gasglu gan riant neu warcheidwad gael ei lofnodi gan oedolyn cyfrifol. Mae'n bosibl y bydd gwersi arferol yn cael eu cwtdogi, a gweddill y disgyblion yn ymgynnull mewn grwpiau dan oruchwyliaeth aelodau awdurdodedig o'r staff i aros i gael eu casglu lle bo angen.



Rhieni / Gwarcheidwaid:

- Sicrhewch fod gennych fynediad at ein cyfryngau cymdeithasol a llwyfannau cyfathrebu.
- Sicrhewch fod gan eich plentyn ddillad addas ar gyfer tywydd oer sy'n cydymffurfio â chod gwisg yr ysgol.
- Sicrhau bod gan yr ysgol rifau cyswllt cyfredol ar gyfer mwy nag un person.

Os yw eich plentyn yn Gwladys (Blwyddyn 6 neu iau)

1. Sicrhewch fod trefniadau mewn lle ar gyfer casglu os nad ydych ar gael i gasglu ar unwaith.

Os yw eich plentyn ym mlwyddyn 7 neu uwch,

1. Sicrhewch fod gan eich plentyn allwedd i'r tŷ a/neu fod trefniadau gofal yn eu lle.
2. Sicrhewch fod eich plentyn yn gwybod eich rhif ffôn symudol neu rif gwaith a rhif ffôn aelodau eraill o'r teulu neu ffrindiau'r teulu.
3. Nid oes gan fysiau yswiriant i gludo disgyblion nad ydynt fel arfer yn teithio ar eu bws, felly dylech sicrhau bod rhywun lleol y gall eich plentyn fynd ato os yw'n rhy ifanc i aros yn y tŷ heb oruchwyliaeth a bod eich plentyn yn ymwybodol o bwy ydynt.



Snow & Adverse Weather Arrangements

In the event of disruption caused by heavy snow or adverse weather, the prime concern of the school must always be to ensure the safety of our pupils and staff. The decision to close the school will take account of the safety of all our pupils, staff and visitors, some of whom travel a great distance to school each day. We will always endeavour to open the school in the event of bad weather, as long as it is safe to do so.

School Attendance

If the school is open in snow or adverse weather the decision as to whether or not to send a pupil to school, however, must be at the discretion of the parent, taking into account factors such as local road conditions and the availability of child care.

The school appreciates that during bad weather children may arrive later than normal; parents should endeavour to contact the school to let them know they are on their way if likely to be delayed, this can be done via telephone, email or on Class Charts. The school recognises there will be isolated instances where families are isolated, even when the clear majority of children can get into school. In such instances, parents should inform the school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence to the Local Authority.

Parents acting on the assumption that the school would be closed without gaining confirmation or failing to inform the school of the circumstances that prevents the child coming into school risks their child being registered as an un-authorised absence.

Staff will always make every reasonable effort to undertake the journey to school. It is appreciated that the journey may take longer than normal and therefore some staff may not be able to arrive before the normal start of the school day.

It may be necessary to ask all children to bring packed lunches if the kitchen staff are unable to reach school safely.

Communication with Parents/Guardians

In the event of bad weather, parents should check to see if the school is open before travelling to the site. There are a number of ways to confirm whether the school is open or closed. The school will send out a communication to parents via Class Charts. Notification of a school closure will also be communicated via our Facebook and Instagram pages.

Once a decision has been made to shut the school, the Local Authority will be notified. They will have a list of school closures on the Torfaen Council Website and social media.

Please ensure that all contact details are kept up to date in case of emergency.

If the school is closed, we will try and make a decision as early as possible and will intend to re-open as soon as we can. If the school is unable to open, we will revert to online learning, work will be provided via Google Classroom (Secondary) or SeeSaw (Primary) by 9:30 on the day of closure.

School closure during normal working hours

If the school does open, but extreme weather develops during the day, we will aim to remain open until the end of the normal school day. However, this is not always possible when roads are becoming treacherous. In these extreme circumstances, parents will be contacted via Class Charts with notification that buses are collecting children and/or asked to collect their children as soon as possible. The school will also communicate to parents/carers via our Facebook and Instagram pages.

It is important that parents/guardians do not attempt to make contact with the school before any decision has been made about closure and wait for a communication to be sent out. This is to ensure that phone lines are kept open for us to liaise with other schools and agencies.

We will require all children who are collected by a parent or guardian to be signed out by a responsible adult. Normal lessons may be curtailed, and the remaining pupils assembled in groups under the supervision of authorised members of staff to await collection where necessary.

What can you as Parents / Guardians do:

- **Ensure that you have access to our social media and communication platforms.**
- **Ensure that your child has appropriate clothing for cold weather that complies with the school dress code.**
- **Ensure that the school has current contact numbers for more than one person.**

If your child is in Gwladys (Year 6 or below)

1. Ensure that arrangements are in place for collection if you are not available to collect immediately.

If your child is in year 7 or above,

1. Ensure your child has a key to the house and/or arrangements are in place for their care.
2. Ensure that your child knows your mobile number or work number and the phone number of other family members or family friends.
3. Buses are not insured to transport pupils who do not usually travel on their bus, therefore you should ensure that there is someone locally that your child can go to if they are too young to stay in the house unsupervised and that your child is aware of who they are
4. Ensure that your child has appropriate clothing for cold weather that complies with the school dress code.

